Green Leaf Reports

1. Leaf Collection Summary
   1. Parameters
      1. Date Range- (Last Leaf Date- Yesterday )
   2. Columns
      1. Route- (Arrange A to Z)
      2. Factory Quantity
      3. Collection Quantity
      4. Difference (due amount for route officer)
      5. To date

* Factory Qty
* Collection Qty
* Difference Qty
  1. Notes
     1. There is a special summary at the end of report which similar to the summary table on collection dashboard

1. Collection Detail Report
   1. Parameters
      1. Date Range - (Last Leaf Date -Yesterday)
      2. Route (optional)
      3. Officer Name & Helper Reg. No, Name
   2. Columns
      1. Reg. No
      2. Leaf Supplier
      3. Quantities
      4. Registered Route
      5. Vehicle
   3. Notes
      1. Report should be grouped according to the route, and each route should begin with a new page
      2. Collection and Factory quantity (the amount which may due to the route officer) difference should be attached at the bottom of the report.
      3. Add space for two signature of Officer and Collector
2. Vehicle Leaf Collection Summary
   1. Parameters
      1. Date Range – (View to Current Month)
      2. Vehicle (optional)
   2. Columns
      1. Route
      2. Date
      3. Quantities
      4. Rate
      5. Amount
   3. Other
      1. Client transport deduction summary should be added at the end of report
      2. Link to Transport payment ( Deduction to Tea ,Advance, Loan, Leasing = Balance)
3. Leaf Supplier Add Pay Report
   1. Parameters
      1. Date Range – (View to Current Month)
      2. Route (optional)
   2. Columns
      1. Route
      2. Vehicle
      3. Leaf supplier
      4. Quantities
      5. Qty- Range
      6. Rate
      7. Amount
      8. Final Payment Details ( Attach to Final Add pay Summary )
   3. Notes:
      1. It should be grouped according to the route, but each route doesn’t start with a new page
4. Advance Summary Report
   1. Parameters
      1. Date range – (View to Current Month)
      2. Account Month – (View to Current Month)
   2. Columns
      1. Route
      2. Cash Payment
      3. Cheque Payment
      4. Transfer Payment – (TR A/C Wise)
      5. Total Payment
      6. Route wise All detail Report

* A/C Month
* Route
* Reg. No
* Name
* Date
* Voucher no.
* Amount

1. Tea Issue Summary
   1. Parameters
      1. Date Range(View to Current Month)
   2. Columns
      1. Route
      2. Tea Grade
      3. Quantity
      4. Value
      5. 1st installment & 2nd installment
   3. Other
      1. It should be grouped according to the route, and tea grade summary will be displayed
2. Fertilizer Summary
   1. Parameters
      1. Date range
   2. Columns
      1. Fertilizer Item
      2. Qty
      3. Amount
   3. Other
      1. It should be grouped according to the route and fertilizer item quantity summary will be displayed
3. Transport Summary & Detail Report
4. Loan Summary & Detail Report
5. Welfare Summary & Detail Report
6. Saving Summary & Detail Report
7. Other Summary & Detail Report